



ONEIDA COUNTY PLANNING AND ZONING
30 NORTH 100 WEST
MALAD CITY, IDAHO 83252

VARIANCE APPLICATION

PROJECT / PROPERTY INFORMATION

Property Address:

Assessor Parcel Number(s):

Legal Description: *(attach additional sheet if necessary)*

Current Zoning District and Description of Existing Use:

APPLICANT / OWNER INFORMATION

Owner Name: _____

Mailing Address: _____

City/State/ZIP: _____

Phone: _____ Email: _____

Applicant (if not Owner): _____

Mailing Address: _____

Phone: _____ Email: _____

Owner Authorization for Applicant (if applicable):

☐ Attached



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VARIANCE REQUEST

Code Section(s) Requested for Variance:

Type of Variance (check all that apply):

- ☐ Dimensional (setbacks, height, lot coverage)
☐ Use Variance
☐ Other (describe): _____

Describe the specific variance being requested:

(Include how the request deviates from the code)

JUSTIFICATION STATEMENT

(Attach additional sheets as needed)

A. Hardship / Unique Circumstances (Explain unique property conditions):

B. Impact of Strict Compliance on Reasonable Use:

C. Public Interest / Neighboring Impacts:

(Explain why approval won't harm public health, safety, or nearby properties)



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REQUIRED ATTACHMENTS

- ☐ Scaled site plan showing existing and proposed conditions
- ☐ Legal description and deed
- ☐ Proof of ownership (tax record/title report)
- ☐ Narrative justification (if more space needed)
- ☐ Application fee (per current fee schedule)
- ☐ Any other supporting documents

CERTIFICATION

I hereby certify that the information provided in this application and its attachments is true and correct to the best of my knowledge. I understand that incomplete or inaccurate submissions may delay review.

Owner Signature:

Date: _____

Applicant Signature (if different):

Date: _____

OFFICE USE ONLY

Date Received: _____

Staff Review: _____

Fees Paid: \$ _____

Receipt #: _____

Scheduled Hearing Date (if applicable): _____

Action Taken: ☐ Approved ☐ Denied ☐ Approved with Conditions

Planner/Commission Comments:

Submittal Instructions

- Submit completed application with all required attachments and fees.
- Incomplete applications may be returned without processing.
- A public hearing may be required depending on the nature of the variance request.